

## On arrival

1. **IMPORTANT!** Open the entrance door and **disable the security alarm** entering your personal number code on the alarm keypad. You have 25 seconds to do this.!!
2. **Check if there is enough water in the big water tank (if not look for instructions “Using the spare water tank” and “Finca Regalo – irrigation system”)**
3. Check if the water pump and the decalcification device (Honeywell) are connected to the electricity outlet inside the water pumps housing. If the decalcification unit filter is dirty clean it using openings valve on site of it. Be aware of water running under pressure from the filter during this procedure.



4. Check if there is hot water running. Be patient it takes time. The main house has a SOLAR SYSTEM for heating of the domestic hot water. Only if you have more than one cloudy days and the water is not hot enough, you have to switch to the electric heater. ( *turn the lower blue valve on the boiler in the toilet in to the open position and upper blue valve into the closed position. Insert the electrical cord into the electric wall outlet and wait a few hours for the hot water.* )

**When the sun is shining again do not forget to go back to the valve positions as before in opposite order (closed & open) and disconnect the electric cord!!!**  
**THANK YOU.**



5. Check the electricity supply for the main, pool & pump house..
6. Switch on the refrigerator and the freezer.
7. Connect the butane bottle to the pressure reduce valve of the kitchen gas installation and switch the valve in ON position. *(the connection for the gas installation is located outside kitchen wall of the old house and the butane bottle can be found in hall under the stairs or in the garage).*



8. Connect TV and the satellite receiver to electricity outlet.
9. Open the terrace iron gate and doors *(keys hanging on the keyboard in the hall near the toilet entrance)* and move the terrace table and the chairs outside the house under the porch.



10. If not already prepared, the linen and the towels can be found inside wardrobe in the bedroom and the hall.
11. In the winter you can use gas heaters stored in the entrance hall. Empty propane gas containers can be substitute for new ones in every CEPSA petrol station. Be careful using gas heaters and do not forget close the gas outlet when not in use.



12. If you are going to use swimming pool then:

- If not done uncover it; fold the plastic cover and store it in a save place.
- Check if all the switches on the swimming pool electrical board are in ON position and the timer switch for automatic cleaning is in AUTO position.



- Switch on the second pump inside swimming pool machinery house. The switch for this pump can be found on the wall left to the entrance.
  - Check if there are chloral bricks inside the skimmers. Add new ones if dissolved.
  - Check the quality of the water using PH and chloral measurements kit to be found inside swimming pool machinery house. If necessary add extra chloral bricks or regulate PH adding, usually an acid substitute.
  - Wait one day to see the results of automatic cleaning system or clean the floor of swimming pool manually using vacuum cleaner. (see instructions "Swimming pool")
13. Check the condition of the trees shrubs around the house and if necessary give them extra water.
14. (*Not obligatory*) If you have nothing more interesting to do and still have spare energy during your holiday, please remove the weeds around the trees on the terraces and clean the terraces from leaves and dirt once during your stay. Thank you.

